

STUDENT NAME: \_\_\_\_\_ GRADE \_\_\_\_\_ DATE \_\_\_\_\_

REGISTRATION FEE AMOUNT: \_\_\_\_\_ DATE PAID: \_\_\_\_\_ CASH/CK \_\_\_\_\_

**Ramah Junior Academy**  
**4770 Lee Road**  
**Cleveland, Ohio 44128**

Phone: 216-581-2626

Fax: 216-581-4128

E-Mail: [info@ramahjunioracademy.org](mailto:info@ramahjunioracademy.org)

Website: [www.ramahjunioracademy.com](http://www.ramahjunioracademy.com)



**REGISTRATION PACKET**  
**2018-19 SCHOOL YEAR**

***FOR NEW AND RETURNING STUDENTS***

# REGISTRATION CHECKLIST

(For Office Use Only)

NAME: \_\_\_\_\_ GRADE \_\_\_\_\_  
(Please Print)

CHECK ONE: NEW STUDENT \_\_\_\_\_ RETURNING STUDENT \_\_\_\_\_

	Received	Need
Application for Free/Reduced Meals	_____	_____
Conference with Principal ( <i>if applicable</i> )	_____	_____
Immunization Physical ( <i>Required yearly</i> )	_____	_____
Emergency Medical Authorization	_____	_____
Internet Policy	_____	_____
Parental Consent Form ( <i>CMSD Transportation</i> )	_____	_____
Parent Release Form	_____	_____
Ramah Student/Parent Agreement	_____	_____
Registration Agreement	_____	_____
Registration Fee	_____	_____
Tuition & Fee Schedule	_____	_____
Volunteer Help	_____	_____

## REGISTRATION CARD (Please Fill Out Completely)

Telephone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Student's Legal Name \_\_\_\_\_ SSN# (optional) \_\_\_\_\_  
Last First Middle

Birthplace \_\_\_\_\_ Birth Date \_\_\_\_\_ Student's Current Grade \_\_\_\_\_  
City State Month/Day/Year

Current Address

1. \_\_\_\_\_  
No. Street City State Zip Code

2. \_\_\_\_\_  
No. Street City State Zip Code

Family Information	Father	Mother	Guardian
<b>Name</b>			
<b>Home Address</b> <small>(if different from above)</small>			
<b>Home Telephone</b> <small>(if different from above)</small>			
<b>Mobile Telephone</b>			
<b>Business Telephone</b>			
<b>U.S. Citizen (circle one)</b>	Yes    No    Other	Yes    No    Other	Yes    No    Other
<b>SDA Member</b> <small>(please circle one)</small>	Yes    No    Other	Yes    No    Other	Yes    No    Other

Membership is at \_\_\_\_\_ Church Date \_\_\_\_\_  
of child's baptism (optional) \_\_\_\_\_

We agree to abide by the regulations of the school and pledge our full cooperation    Yes    No (circle one)

Signature \_\_\_\_\_  
*Student* *Parent or Guardian* *Date*

Person to notify in emergency: 1. \_\_\_\_\_ Tel. ( ) \_\_\_\_\_

2. \_\_\_\_\_ Tel. ( ) \_\_\_\_\_

Family Physician \_\_\_\_\_ Tel. ( ) \_\_\_\_\_

Current Physical Exam?    Yes \_\_\_\_\_    No \_\_\_\_\_

Factors which may interfere with child's learning:    Hearing \_\_\_\_\_    Sight \_\_\_\_\_    Speech \_\_\_\_\_    Heart \_\_\_\_\_

Other physical or emotional problems \_\_\_\_\_ (explain) \_\_\_\_\_

Language(s) other than English used in the home \_\_\_\_\_

I am interested in receiving an application for free/reduced meals    Yes \_\_\_\_\_    No \_\_\_\_\_

**RAMAH JUNIOR ACADEMY 4770 LEE ROAD CLEVELAND, OHIO 44128**

**RAMAH PARENT/STUDENT AGREEMENT**

I \_\_\_\_\_, agree to the heavenly purpose of education. To restore in me the image of my Savior, to bring me back to the perfection in which I was created, to promote the development of my body, mind and soul, that the Divine purpose in His creation might be realized. Thus I will work with the Principal, Teachers and Staff at Ramah by cooperating with all of the following:

1. Since our relations to one another are not to be governed by human standards but by Divine Love, I agree to abide by the policy of wearing the prescribed Ramah uniform:

**NOTE: Shirts, blouses, sweaters, vests and blazers must have the Ramah logo. The uniform plaid is blue with red and yellow.**

**GIRLS**  
**Grades K-4**

**Tues & Thurs:** White blouse, plaid jumper or plaid skirt/skort, navy pants or navy shorts, navy sweater/vest, navy socks, black belt, black dress shoes

**Mon, Wed, Fri:** White blouse, plaid cross tie, plaid jumper, white socks/stockings, black dress shoe

**GIRLS**  
**Grades 5-8**

**Tues & Thurs:** White blouse, plaid skirt/skort, navy pants or navy shorts, navy sweater/vest, navy socks, black belt, black dress shoes

**Mon, Wed, Fri:** White blouse, plaid cross tie, plaid skirt, white socks/stockings, black dress shoes

**BOYS**  
**Grades K-4**

**Tues & Thurs:** White shirt, navy pants or navy shorts, navy sweater/vest, black belt, black socks, black dress shoes

**Mon, Wed, Fri:** White shirt, plaid tie, charcoal grey pants, navy sweater/vest, black belt, black socks, black dress shoes

**BOYS**  
**Grades 5-8**

**Tues & Thurs:** White shirt, navy pants or navy shorts, navy sweater/vest, black belt, black socks, black dress shoes

**Mon, Wed, Fri:** White shirt, plaid tie, charcoal grey pants, navy blazer, black belt, black socks, black dress shoes

Parent/Guardian's Initials \_\_\_\_\_

1. The principle of modesty is practiced at Ramah and I will not wear any jewelry at school (i.e. rings, earrings, bracelets, nose rings and necklaces, etc.).

Parent/Guardian's Initials \_\_\_\_\_

2. In order to succeed, I must be present and on time every day. Therefore, I will agree to no unexcused absences. If I am absent from school for any reason, my parent will call the school on the day of my absence (s) and send a note with me the day I return so that I may be permitted to attend classes. I agree to be punctual (on time) to every class throughout the school day.

Parent/Guardian's Initials \_\_\_\_\_

3. Attention should be given to the relationship of diet to intellectual development. Mental confusion and dullness are often the result of errors in our diets. Therefore I will not bring any flesh foods or cola drinks to school.

Parent/Guardian's initials \_\_\_\_\_

3a. Breakfast and Lunch are served daily in the school cafeteria. Pricing for these meals can be obtained from the office. Free or reduced meal information can be obtained from the Lunch Aide. Eligibility for these programs must be documented.

Parent/Guardian's Initials \_\_\_\_\_

4. Ramah believes that the "Word of God" should have first place in every system of Christian education. Therefore, I am expected to take part in the religious training of the school by participating in the classes as well as other scheduled activities (i.e. Wednesday morning chapel, plays, musicals, church programs, etc.).

Parent/Guardian's Initials \_\_\_\_\_

5. The object of "discipline" is the training of the child for self-government. I should be taught self-reliance and self control. I will abide by all the rules and respect the principal, teachers, staff and other students. Parents are expected to cooperate in all matters of discipline. Your child/children may be warned, and finally sent to the principal's office. Suspension or expulsion is the last resort. Profane language, fighting, stealing, lying, pornographic or any other inappropriate literature, disrespect for authority, etc., will not be tolerated.

Parent/Guardian's Initials \_\_\_\_\_

6. I am expected to perform and participate in all areas of academics. Homework is to be completed and returned to the teachers promptly. Lack of academic performance is a great concern and could mean dismissal from Ramah Junior Academy.

Parent/Guardian's Initials \_\_\_\_\_

7. The "cooperation" of the Parent Teacher Association is very important. Therefore, parents are expected to attend the PTA meetings regularly.

Parent/Guardian's Initials \_\_\_\_\_

8. Volunteerism and Fundraising are integral parts of our school operation. Therefore, it is imperative that I support the school with my time and money.

Parent/Guardian's Initials \_\_\_\_\_

I have read the agreement carefully and find that I can support and abide by the rules, principles, goals and directions of Ramah Junior Academy.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

## VOLUNTEER HELP

It is expected that parents will commit to a minimum of 20 hours for the school year to school volunteer activities. Anyone in the family may fulfill these volunteer requirements, whether grandparents, aunts, uncles, etc. Once this form is submitted, you will be contacted regarding your preferred volunteer activity indicated below.

	CHECK ALL THAT APPLY	TIME AVAILABLE
OFFICE <i>(During school hours)</i>	_____	_____
LUNCH ROOM	_____	_____
MORNING SUPERVISION	_____	_____
DISMISSAL SUPERVISION	_____	_____
CLASSROOM AIDE	_____	_____
FUNDRAISING	_____	_____
DETENTION PERIODS	_____	_____
TUTORING	_____	_____
FIELD TRIP CHAPERONE	_____	_____
SCHOOL PROGRAMS ASSISTANCE	_____	_____
SCHOOL NURSE ASSISTANCE	_____	_____
REORGANIZING CLASSROOMS	_____	_____
OTHER	_____	_____

PARENT'S NAME: \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ CONTACT TELEPHONE NUMBER: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RAMAH JUNIOR ACADEMY  
TUITION AND FEE SCHEDULE  
2018-19 SCHOOL YEAR**

**Grades K-8                    \$4,870.00**

**Discounts:**

Two Students:                    5% discount off total tuition  
Three or more students:        10% discount off total tuition

**Yearly/Monthly Tuition Payments:**

1. Yearly Plan: Tuition may be paid in full prior to the first day in class to receive a 10% discount.
2. Monthly Plan: Tuition is paid in 10 equal monthly payments due by the 1<sup>st</sup> of each month from August through May. **Voucher co-payments to be paid within the first 6 months of the beginning of school year .**

Returning students receive a discounted Registration Fee for registering early (see below). This fee includes: (1) Textbooks, (2) Workbooks, (3) Library Fee, (4) Student Insurance.

**Registration Fees:** (Note fees increase the later you pay)

<b>Pay By:</b>	<b>Amount:</b>
Paid before May 25, 2018	\$100.00
After June 1, 2018	\$150.00
New Student Registration	\$175.00
New Student Application Fee	\$ 25.00

**Late Payment/Returned Check:**

1. Parents will be notified in writing after tuition is 10 days late and will be assessed a \$10.00 late fee.
2. The delinquent tuition and late charges must be paid by the 30<sup>th</sup> of the month. After sixty (60) days a student will not be allowed to attend class.
3. There will be a \$30.00 charge for each returned check.

School uniforms may be purchased at **School Belles-** Location, 4747 W. 160th St, Cleveland · (216) 898-5500. Uniforms may also be purchased online at frenchtoast.com, 1-800-frenchtoast.

I have read and understood the Tuition and Fee Schedule as to when the payments are due, and any penalty for late payment. I hereby pledge to pay my financial obligations to Ramah Junior Academy on the due date. I understand that my child/children may be dismissed from school if remittance is not received within one month after the tuition arrangements. The school may offer alternative payment plans, which must be discussed and cleared with our finance committee.

I/We will pay on the Monthly Plan \_\_\_\_\_ or the Annual Plan \_\_\_\_\_ Date \_\_\_\_\_

Parent's/Guardian's Signature \_\_\_\_\_

**ALL RJA STUDENTS ARE REQUIRED TO HAVE A YEARLY PHYSICAL**

Physical Examination Report (To Be Completed by Physician)

Child's Name	Birthdate	Sex M F	Age	Date of Exam
--------------	-----------	------------	-----	--------------

**Objective Data**

Height	Weight	B.P. /	Pulse
--------	--------	-----------	-------

**Screening Tests**

Vision		Date:	Hearing		Date:
Distance Acuity	Right _____	Left _____	Right Ear	Pass _____	Fail _____
Muscle Balance	Pass _____	Fail _____	Left Ear	Pass _____	Fail _____
Farsightedness	Pass _____	Fail _____	Other Tests (specify) _____		
Color	Pass _____	Fail _____	_____		
Child wears glasses?	Yes _____	No _____	_____		
Tested with glasses?	Yes _____	No _____	Hearing Aid?	Yes _____	No _____
Referral made?	Yes _____	No _____	Referral Made?	Yes _____	No _____

**Speech/Language**

Speech Assessment: Done _____	Not Done _____	No discernable problem _____
Possible problem with: _____		
Evaluation recommended: _____		

**Laboratory Tests**

Hematocrit/Hemoglobin _____	Urine protein _____	Urine glucose _____
-----------------------------	---------------------	---------------------

**Lead Levels** \_\_\_\_\_      **Age test done?** \_\_\_\_\_

Physical Examination: Note any abnormalities with explanation

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Illnesses and Injuries: List any serious illnesses or injuries

Illness/Injury	Child's age	Hospitalized
_____	_____	_____
_____	_____	_____
_____	_____	_____

Comments: \_\_\_\_\_

\_\_\_\_\_

Date of Last Dental Exam: \_\_\_\_\_ Findings: \_\_\_\_\_

Name of Physician	Address	Phone Number
-------------------	---------	--------------

*(Physician Please Stamp Form)*



# RJA Internet Acceptable Use Policy/Media Release

We believe that technology is a vital means to assist those who carry out the educational ministry of Ramah Junior Academy.

## **Internet Rules:**

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. Parent permission is required. Access is a privilege – not a right. Access entails responsibility. Individual users of Ramah Junior Academy’s computer network are responsible for their actions. It is presumed that users will comply with school standards and will honor the agreements they have signed.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on any server or computer would be private. During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio and other potentially offensive media. Users have no privacy right to any data received or disseminated on the network and by utilizing these Ramah Junior Academy systems they consent to the inappropriately through the communications systems, Ramah Junior Academy reserves the right to report such actions to any outside authorities and/or take appropriate internal disciplinary action.

## **School’s Responsibility:**

Ramah Junior Academy will provide appropriate professional development for faculty/staff so that students may use the internet in the most effective way.

The classroom use of the internet will be encouraged wherever possible and when appropriate to student learning.

Ramah Junior Academy reserves the right to confiscate any USB device that is in the students’ possession that may contain unacceptable material.

The following are examples of inappropriate use and activity:

- Sending or displaying offensive messages or pictures
- Using violent, aggressive or obscene language
- Harassing, insulting or attacking others
- Damaging computers, computer systems or computer networks
- Hacking or other unlawful activities
- Violating copyright laws
- Downloading information and files not relevant to curriculum-related activities
- Accessing inappropriate web sites that have escaped Internet filtering
- Attempting to or overriding Internet filtering system
- Violating privacy issues by:
  - Posting personal contact information about you or other people
  - Using another’s password
  - Trespassing in another’s folders, work or files
  - Intentionally wasting limited resources
  - Employing the network for commercial purposes
  - Accessing personal email accounts during school hours
  - Using email inappropriately to pass along chain emails or other communications not related to classroom activities.

\*The preceding list is not an all-inclusive list of inappropriate uses and activities. Violation will result in a loss of access as well as other applicable disciplinary or legal actions. Students shall be made aware of designated school personnel to inform when reporting inappropriate activity or use of the computer network or Internet.

**User Agreement and Parent Permission Form**

As a user of the Ramah Junior Academy computer network, I hereby agree to comply with the above stated rules communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

As the parent of legal guardian of the minor student signing above, I grant permission for my son or daughter to access networked computer services such as the Internet. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, I accept responsibility for guidance of Internet use – setting and conveying standards for my son or daughter to follow when selecting, sharing or exploring information and media.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**MEDIA RELEASE INFORMATION**

Through the course of the school year, your child’s photograph may be taken for various group and individual recognition. Your child may be identified by the first name only. The photographs may be posted on the school or corporation website and/or may be distributed to local media sources and press releases authorized by the school or corporation.

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_